AUDIT COMMITTEE

A meeting of the Audit Committee will be held in the Committee Room 1, Civic Centre, Lampton Road, Hounslow on Monday, 24 September 2012 at 7:30 pm

MEMBERSHIP

Councillor John Chatt - Chair
Councillor Shantanu Rajawat - Vice-Chair
Councillors Rajinder Bath, Mark Bowen, Poonam Dhillon, Colin Ellar, Sam Hearn, Gerald McGregor, Balvir Sond and John Todd.

AGENDA

1. Apologies and Declarations
2. Minutes of the meeting held on 21 June 2012 (Pages 1 - 6)
3. Matters arising from the minutes
4. Statement of accounts 2011/2012 (Pages 7 - 157)
5. Corporate governance statement and annual review of the system of control (Pages 158 - 169)
6. Audit Commission: annual governance reports (Pages 170 - 226)
7. External Audit progress report
   The District Auditor will provide a verbal update on 2012/13 external audit arrangements.
8. Quarterly monitoring and refresh of the corporate risk register (Pages 227 - 248)
9. Internal Audit progress report (Pages 249 - 279)
10. Anti Fraud Team progress report (Pages 280 - 286)
11. Audit Committee terms of reference (Pages 287 - 292)
12. Urgent business
Any other items which the Chair accepts for consideration on the grounds of urgency

13. Independent discussion with the Auditors

At this point in the meeting all officers with the exception of the external and internal audit officers and the committee clerk are asked to leave the meeting. The purpose of the session is to allow an independent discussion between Members of the Committee and auditors. It remains a formal part of the meeting which is minuted and is open to the public.

DECLARING INTERESTS

Committee members are reminded that if they have a personal interest in any matter being discussed at the meeting they must declare the interest and if the interest is also a prejudicial interest then they may not take part in any discussion or vote on the matter.

R.A. Gruet LLB, Assistant Director Corporate Governance
London Borough of Hounslow, Civic Centre, Lampton Road, Hounslow TW3 4DN

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